



- The purpose of this document is to provide assistance in navigating the site and finding specific information.
- The left side of each screen provides the ability to link to a specific location within the site. The links are as follow:

INFORMATION

- All of the information pertaining to the Conservancy of New Berlin Homeowners Association (HOA) is maintained in a data base that is accessible through this link. The categories of information are displayed through a Drop Down menu. If you enter a year in the format of YYYY you will be presented with information specific to that year. If the year is left blank, all historical information related to the category will be display with the most current first. The following categories are available to all users of the web site:
 - Agendas – this link provides access to all HOA meeting Agendas and Annual meeting Agendas.
 - Budgets – This link provides access to Budget reports presented at HOA meetings and Annual Meetings.
 - Dues Letters – This link provides access to dues letters.
 - Legal – This link provides access to all legal documents pertaining to the HOA. This includes our **BY-Laws and Protective Covenants** as well as other legal documents
 - Meeting Minutes – This link provides access to minutes to HOA meetings and Annual meetings.

LINK

- This link provides access to commonly used website such as local TV Stations, City of New Berlin, County of Waukesha and the Weather.

Board Members

- This link lists the current HOA Board members, the position they hold on the Board and the start and end date of their term.

EVENTS

- This link lists events that have occurred since the start of HOA. Events are listed in descending order by date along with the location where the event occurred.

Residents

- This link offers two options:
 - Resident List – This selection provides a list of all residents in Lot number order. It displays public information such as Residents name and address.
 - Mail Box and Light post Standards – This options has two choices:
 - Light Link – This link will bring you to a web site that retails of outdoor lights and mail boxes that meet HOA standards.
 - Mail Box and Light Post Installation Instructions – This link provides instructions for installing the mail box and Light Post.

Review Board

- This Link provides two menu items:
 - Submit Your Request– This option provides a Review Board Request form that residents should use to request approval of projects that require Review Board approval. You will be provided a form to complete and offered the option of adding pictures and PDFdocuments with your submission.
 - Review Board – This option list the Review Board members. It also provides an email link to the Review Board